

TENTATIVE AGENDA
Olean Public Library Board of Trustees
May 20, 2026
5:30 P.M. – Conference Room

The mission of the Olean Public Library is to assist all people with their educational, informational and recreational needs.

Call to Order*

1. Waive the reading of the minutes of the previous meetings and approve as mailed.
2. Voice of the Public/Correspondence
3. Approval of Warrant Sheets for April 15—May 20:
Operating Fund: \$
Capital Fund: \$
4. Review of Financial Statements
Capital balance sheet
Capital appropriations
General balance sheet
General appropriations

❖ *Motion to approve Agenda items 1, 3, and 4*

5. Director's Report
6. Committee Reports
CCLS Board meeting (McElfresh)
7. Old Business
 - Capital project updates
 - o Architect and Construction Management updates
 - Current cost estimates
 - Alternates
 - DASNY bond
 - Construction Management
 - Project phasing (see attached color-coded maps)
 - o Planning meetings
 - o Storage locations; moving items
 - 3 Fridays in July [Action item]
 - o Work locations
 - o Library programs
 - o Insurance for offsite locations
 - o Building access during project
 - ADA
 - Temporary and handicapped parking on Laurens?
 - Public restrooms
 - Builder's Risk insurance
 - o Fundraising consultant report (Sorokes)
 - Capital campaign; donor outreach

- Legal considerations (La Voie)
 - Grant opportunities (Ralph Wilson/Rural Libraries; STW/Appalachian Regional Commission; Gladys Brook)
 - House donation – any further discussion?
- CRCF-Cutco Grant updates
 - Fund advisor portal
 - Status of grant

8. New Business

- Library bylaws [Action Item]
- Library investments [Angell]
- Motion to create a slate of officers for approval at the June 17, 2026, reorganizational meeting of the Olean Public Library Board of Trustees. Terms are 7/01/2026-6/30/2027.
- Motion to appoint a Treasurer for 2026-27 at the June 17, 2026 reorganizational meeting of the Olean Public Library Board of Trustees, whose term will be 7/01/2026-6/30/2027.

Adjournment

* To help keep us on track, I have highlighted the parts of the meeting at which the Treasurer should be present. Therefore, these parts should be moved to the beginning of the meeting.

Reminder: Trustee training will take place on Wednesday, May 27 at 5:30 PM in the conference room. Please send any remaining questions for the directors doing the training as soon as possible.