

MEETING MINUTES
Olean Public Library Board of Trustees
December 30, 2024
11:00 A.M. – Conference Room

The mission of the Olean Public Library is to assist all people with their educational, informational and recreational needs.

Call to Order by Board Vice President Reed McElfresh at 11:01 a.m. In attendance were trustees Copella, J. Mahar, Shumway, Whitford, Assistant Director K. Mahar, Director La Voie, Treasurer Steffen, and Business Office Manager Angell. Excused: Waterman, Tenglund.

1. Approval of Warrant Sheets for December 19-December 30:
#958 Operating Fund: \$64,189.99

Discussion:

- Question on the \$9,000 Overdrive payment. At the end of the year, leftover money is used to purchase a credit for e-books and e-audio books for the following year.
- Question on why there are two payments to the Olean Times Herald. This is because the library has two subscriptions, and when one check has been sent for both in the past, OTH didn't process it correctly.
- **MOTION (Shumway; seconded J. Mahar).** Motion carried unanimously.

2. Approval of Annual Audit Proposal

Discussion:

- Question if we will receive a contract. Heather will ask him to provide one.
- **MOTION (Copella; seconded by Shumway):** To approve a five-year contract for auditing services with Ed Bysiek. The motion carried unanimously.

3. Approval of 2025 IRS-issued Mileage Reimbursement Rate

Discussion:

- Question if this is required. It is not, but it's the right thing to do with wear and tear on vehicles plus insurance costs.
- **MOTION (Whitford; seconded by Copella):** To approve the 2025 IRS-issued mileage reimbursement rate of \$.70/mile. The motion carried unanimously.

4. Other Business

LaVoie reported that she had a conversation with the bond attorney. He's doing more research and is expected to attend the January board meeting. There was also discussion on changes to New York State's workers' compensation laws.

MOTION TO ADJOURN (Whitford; seconded by Shumway): at 11.17 a.m. The motion carried unanimously.

