

**TENTATIVE AGENDA**  
Olean Public Library Board of Trustees  
November 20, 2024  
**5:30 P.M. – Conference Room**

*The mission of the Olean Public Library is to assist all people with their educational, informational and recreational needs.*

**Call to Order**

1. Waive the reading of the minutes of the previous meetings and approve as mailed.
2. Voice of the Public/Correspondence
3. Approval of Warrant Sheets for October 16—November 20:  
    Operating Fund:  
    Capital Fund:
4. Review of Financial Statements

❖ *Motion to approve Agenda items 1, 3, and 4*

5. Director's Report
6. Committee Reports
7. Old Business  
    Library space needs – updates  
    Community Bank investments (Shumway/Wetherell/Angell)  
    Personnel matters
8. New Business  
    2025 tax levy check  
    Final 2025 budget  
    2026 budget planning  
    Treasurer appointment  
    Employee Handbook updates

Adjournment