

MEETING MINUTES
Olean Public Library Board of Trustees
June 20, 2018
5:30 P.M. – Open Space Near Magazines

The mission of the Olean Public Library is to provide equal access to materials in various formats, programs, services, and professional staff to assist all people with their educational, informational and leisure needs.

A Certificate of Compliance and Notice of Meeting Posted was signed, notarized and made a part of these minutes along with a copy of said notice.

Call to Order by Lanna Waterman at 5:35 p.m. In attendance were trustees Edstrom, Tenglund, Waterman, and Wagner, Assistant Director Mahar, and Director La Voie.

1. Consent Agenda Items:

- A. Waive the reading of the minutes of the previous meetings and approve as mailed.
- B. Approval of Warrant Sheets for – May 17 – June 20:
 - #877 Operating Fund: \$77,854.04
 - #125-151 Cafeteria 125 Fund: \$34.72
 - #269 Capital Fund: \$38,606
 - La Voie noted that the financials have to be input into both systems and she was still working on the warrant sheets.
- C. Correspondence: None
- D. Voice of the Public
 - Gerald Zimmerman wanted to commend the library board and the library director for your realization that libraries are here for all people. He appreciated that and expressed how much he supported us. All of the people he has talked to in the community in the last week expressed the same things—appreciative and know that the money that the library has spent is being put to good use.
- E. Director's Report
 - **MOTION (Edstrom, Wagner):** To approve the changes in the employee handbook as reflected in the document La Voie e-mailed to the Board. Motion carried unanimously.

MOTION TO ADJOURN (Tenglund, Wagner): To adjourn at 5:40 p.m. and carry over the remaining business to the July meeting. Motion carried unanimously.

Next meeting: July 18, 2018

Respectfully submitted,

Ann M. Tenglund